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AMERICAN LIBRARY ASSOCIATION

restricting the services of the rooming bureau in securing reduced rates at the hotels to members of the Association, of the affiliated societies, and of their families. It has been found that a number of librarians availed themselves of the reduced rates at the hotels in time of conference without joining either the Association, or affiliated societies, and as there is a heavy expense to the Association in conducting a conference it seems only just and fair that those profiting should bear their share of the expense by joining the Association and paying the very reasonable membership fee.

The conference will begin on Monday and end on Saturday. The program committee, fully appreciating the many library and other educational features of Washington which should be visited, propose to have only four general sessions instead of the usual six, and the various sections and affiliated societies will be urged also to lighten their programs so as to give more free time to delegates. It is hoped that a small pamphlet will be compiled and distributed to all registering, enumerating the various libraries in the District, how to reach them, hours they are open, principal attractions of each, and how they may serve the librarians of the country at large.

A special effort will be made to have our Canadian members attend this Washington meeting in large numbers as a return visit to ours to their national capital in 1912.

The program committee are already engaged in the program. Its general tone and nature will of course be influenced by the fact of its presentation at the national capital and in proximity to the national library and the various departmental libraries which perform a more or less national service. The meetings will mostly be held in the New Willard hotel. Perhaps for some of the large general sessions other arrangements will be made. A number of pleasant social features are being tentatively planned. The local arrangements will be largely in the capable hands of Dr. Bowerman, the librarian of the Public Li-

brary of the District of Columbia and of course the advice and co-operation of Dr. Putnam will be at all times available and utilized. Post-conference plans have not yet been formulated, but something interesting, enjoyable and relaxing may be confidently expected from the resourceful and experienced chairman of the Travel committee.

Washington will be such a magnet that it is unnecessary to urge librarians to plan to attend this conference. It will undoubtedly be one of the largest in the history of the Association. It is hoped that each one who goes will carry home definite and clearer knowledge how his own community and his own library may be helped by the Library of Congress, by the office of the Superintendent of Documents, by the library of the Bureau of Education, the Department of Agriculture, and the other departmental systems. That will make our first Washington conference a success worthy of repetition in the future.

EXECUTIVE BOARD

The Executive Board met at Hotel La Salle, Chicago, Wednesday evening, December 31, 1913. Present, President Anderson, H. C. Wellman, Gratia A. Countryman, C. W. Andrews, W. N. C. Carlton, T. W. Koch, H. W. Craver, Herbert Putnam.

The report of the Treasurer, Mr. C. B. Roden, for the year ending December 31, 1913, was read in his absence by the Secretary. The report was as follows:

Report of the Treasurer	
Jan.-Dec., 1913	
Receipts	
Balance, Union Trust Company, Chicago, January 1, 1913.....	\$ 3,395.29
Headquarters collections, Mem- bership dues, etc.....	6,737.60
Trustees Endowment Fund, inter- est	350.00
Trustees Carnegie Fund, interest on Headquarters expense.....	4,009.90
A. L. A. Pub. Board, Installment on Headquarters expense.....	2,000.00
Estate of J. L. Whitney.....	125.46
Interest on bank balance, January- December	74.55
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	\$16,692.80

Expenditures

Checks No. 40-51 (Vouchers No.	
615-806, inc.).....	\$ 9,290.25
Distributed as follows:	
Bulletin	\$1,493.31
Conference	566.61
Committees	104.60
Headquarters—	
Salaries	5,100.00
Additional Services	493.12
Supplies	356.27
Miscellaneous	275.00
Postage	200.00
Contingencies	95.00
Travel	180.88
Trustees Endowment	
Fund Life member- ships	300.00
C. B. Roden, Treas.	
J. L. Whitney Fund	125.46
A. L. A. Publishing Board, Car- negie Fund interest.....	4,009.90
	\$13,300.15
Balance Union Trust Co.....	\$ 3,392.65
G. B. Utley, balance, National Bank of Republic.....	250.00
Due from Publishing Board on 1913 account.....	500.00
	\$4,142.65

James L. Whitney Fund

First installment (February 4, 1913)	\$104.34
Interest to June 30.....	1.30
Second installment, August 1, 1913..	21.12

Respectfully submitted, \$126.76

C. B. RODEN, Treasurer.

Chicago, December 31, 1913.

On motion of Dr. Andrews it was accepted and placed on file.

The following report of the Finance Committee was presented by the chairman, Dr. C. W. Andrews:

Report of Finance Committee

The Finance Committee, in accordance with the provisions of the constitution, have considered the probable income of the Association for 1914, and submit the following estimate, showing also the estimate for 1913 and the actual result for 1913:

Dues	1913 Estimated	1913 Actual	1914 Estimated
Income Carnegie Fund.....	\$ 6,500.00	\$ 6,737.60	\$ 7,200.00
Income Endowment Fund.....	4,500.00	4,009.90	4,200.00
Interest	375.00	350.00	350.00
Sales of publications.....	40.00	74.55	60.00

The Committee are prepared to approve appropriations to the amount of \$11,810.00, and also the appropriation to the use of the Publishing Board of the total amount of sales.

The Committee has designated the chairman to audit the accounts of the Secretary and Treasurer, and Mr. F. O. Poole to audit those of the Trustees. Their reports will be made part of the formal report of the Finance Committee to the Association at its annual meeting.

No account is here taken of the income from the James L. Whitney Fund. The Committee recommend that it be allowed to accumulate until such time as the amount shall warrant permanent investment.

Respectfully,

C. W. ANDREWS, Chairman.

December 31, 1913.

On motion of Dr. Putnam it was accepted and placed on file.

The following budget was adopted for the year 1914:

BUDGET, 1914**Estimated Income**

Membership Dues.....	\$ 7,200.00
Income Endowment Fund.....	350.00
Income Carnegie Fund.....	4,200.00
Interest	60.00
Appropriation from Publishing Board	2,500.00

\$14,310.00

Estimated Expenses

Bulletin	\$ 1,400.00
Conference (including \$100 for publicity)	600.00
Committees—	
Public documents	10.00
N. E. A.....	20.00
Library administration	20.00
Library training (\$400 reappropriated from balance of 1913)...
Bookbuying	25.00

	1913 Estimated	1913 Actual	1914 Estimated
Dues	\$ 6,500.00	\$ 6,737.60	\$ 7,200.00
Income Carnegie Fund.....	4,500.00	4,009.90	4,200.00
Income Endowment Fund.....	375.00	350.00	350.00
Interest	40.00	74.55	60.00
Sales of publications.....	10,500.00	11,311.95	11,100.00

\$21,915.00 \$22,484.00 \$22,910.00

AMERICAN LIBRARY ASSOCIATION

Bookbinding	25.00
Federal and state relations	15.00
Travel	150.00
Work with blind.....	5.00
Cost of cataloging...	25.00
Code for classifiers...	20.00
Leipzig Exhibit.....	250.00
Miscellaneous	25.00
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Salaries—	590.00
Secretary	\$3,000.00
Assistant Secretary...	1,200.00
Stenographer	900.00
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Additional services.....	5,100.00
Supplies	600.00
Postage, transportation and telephone	400.00
Miscellaneous	325.00
Income Carnegie Fund to Publishing Board.....	275.00
Contingencies	4,200.00
Travel	620.00
	<hr/>
	200.00
	<hr/>
	\$14,310.00

On motion of Dr. Andrews it was voted that there be appropriated for the use of the Publishing Board the income of the Carnegie fund, estimated at \$4,200, and all proceeds from sales of publications, estimated at \$11,100, excepting the amount of \$2,500 agreed upon by the Publishing Board as its appropriation toward its support of the Executive office of the Association.

A report of progress was received from Mr. A. G. S. Josephson, chairman of the Committee on the cost and methods of cataloging. The report was ordered to be placed on file.

On motion of Dr. Andrews it was voted that the president, Mr. Carlton and the secretary be authorized to increase the appropriation for the use of the Committee on method and cost of cataloging at their discretion from contingencies.

On motion by Mr. Craver it was voted that \$400 from the 1913 balance be appropriated for the use of the Committee on library training.

On motion of Dr. Andrews it was voted that the following bills be paid from the unexpended balance of 1913:

Tucker-Kenworthy Company.....	\$ 61.10
Joseph Halsted Company.....	250.00
Chicago Telephone Company.....	10.60

On motion of the Board the chair appointed a committee of three to report at the next meeting of the Board nominations for a nominating committee. The chair appointed Messrs. Andrews, Carlton and Koch.

The secretary announced receipt of a communication from the Commission Permanente des Congrès Internationaux des Archivistes et des Bibliothécaires of Brussels, requesting the American Library Association, as a participating association in the Brussels conference of 1910, to name two members of the American Library Association to serve as members of a permanent committee. On motion of the Board nominations to this committee were referred to the same committee as that designated to make nominations for the nominating committee.

The secretary reported that Mr. Jast, honorary secretary of the Library Association of the United Kingdom, had, in behalf of his Association, cordially invited the A. L. A. to be officially represented at the English library conference at Oxford, August 31, 1914. On motion of Dr. Putnam it was voted that in consequence of this invitation from the Secretary of the L. A. U. K. that most cordial appreciation and thanks be given and that the president be requested, particularly in view of the interesting program proposed, to endeavor to arrange for an adequate representation not only at the conference, but also upon its program.

On motion of Mr. Wellman it was voted that the Travel committee be reimbursed for their actual expenses pro rata to the extent of the appropriation to that Committee.

Mr. Charles F. Hatfield, at the invitation of the Board, outlined briefly plans for accommodating conventions and educational congresses at the Panama-Pacific Exposition at San Francisco in 1915, and the earnest desire of the Exposition authorities for the American Library Association to hold its conference that year in San Francisco or vicinity. The Board assured

Mr. Hatfield that this subject would receive their careful consideration.

The Board then passed to a consideration of the place of meeting for 1914. After the various invitations had been read and discussed it was unanimously voted on motion of Mr. Carlton that the Association hold its next conference in Washington, D. C., on some date prior to June 1, 1914, provided satisfactory accommodations can be secured.

Adjourned.

Meeting of the Executive Board at Hotel La Salle, Chicago, Friday afternoon, January 2, 1914. Present, President Anderson, Mr. Wellman, Miss Countryman, Messrs. Andrews, Carlton, Koch and Craver.

Dr. Frank P. Hill, chairman of the Special committee on an A. L. A. exhibit for the Book and Graphic Arts Exposition at Leipzig, appeared before the Board and outlined the present situation, stating that recent correspondence with the Leipzig authorities had led to some uncertainty whether adequate space would be provided for such an exhibit. The committee had been successful in securing funds for prosecuting the work and were fully prepared to proceed with the collection and preparation of material if it seemed wise to do so. On motion of Dr. Andrews it was voted that the matter be left in the hands of the committee with the approval of the president.

Dr. Andrews, chairman of the committee to nominate a nominating committee, stated that the committee nominated the following persons: A. E. Bostwick, Margaret Mann, Agnes Van Valkenburgh, A. L. Bailey and H. L. Leupp. On motion of Mr. Craver, seconded by Miss Countryman, it was unanimously voted that these persons constitute the nominating committee.

Dr. Andrews, in behalf of the same committee, nominated as members of the permanent committee of archivists and librarians Dr. Herbert Putnam and Dr. E. C. Richardson. Upon motion of Mr. Wellman it was unanimously voted that these members be appointed.

It was unanimously voted that a com-

mittee of three on publicity be appointed by the president. The president appointed F. C. Hicks, W. H. Kerr and G. F. Bowerman.

On motion of Mr. Wellman it was voted that the printing of the report of the Committee on lighting and ventilation be referred to the secretary with power.

On motion of Dr. Andrews it was voted that it is the opinion of this board that the income of the James L. Whitney fund might properly be used for bibliographical work other than that which can be undertaken with the income of the Carnegie fund and that for the present the Whitney fund be allowed to accumulate.

On motion of Dr. Andrews it was moved that the president appoint a committee to provide suitable resolutions or minutes on the death of Dr. Reuben Gold Thwaites to be submitted to the Association at its annual meeting. The president appointed Henry E. Legler, Victor H. Paltsits and C. H. Gould.

Voted on motion by Dr. Andrews that the Travel committee and the rooming bureau be asked to make provisions at the annual conference only for members of the A. L. A., of the affiliated societies and of their families.

Adjourned.

A. L. A. PUBLISHING BOARD

Meeting of Publishing Board in Chicago, Friday, January 2, 1914. Present, Henry E. Legler, chairman; C. W. Andrews, A. E. Bostwick, H. C. Wellman, and the Secretary.

The report of Mr. C. B. Roden, treasurer, was presented and received and referred to the chairman of the Finance committee for auditing. The report here follows:

Report of Treasurer January 1-December 31, 1913

Receipts

Balance, Union Trust Company, Chicago, January 1, 1913.....	\$ 2,169.35
Sales of publications.....	11,356.34
American Library Association, Carnegie Fund interest.....	4,009.90
Interest, January-December, 1913	12.63

\$17,548.22